



Federal Law Enforcement Training Accreditation Board Virtual Board Meeting Report November 3-5, 2020

115-501 (CFO/OAC)

I. Welcoming Remarks and General Announcements

FLETA Board Chair James Ward called the meeting to order at 9:00 a.m. He welcomed all attendees and expressed his appreciation for the assistance of all the Board members during the meeting. He then asked the audience to rise for the playing of the National Anthem followed by the Pledge of Allegiance led by Mr. Robert Lachance.”

Mr. Ward noted it is always nice to be able to bring a group of diverse people together to recognize the hard work that the agencies put in to get to this point. He commended the accreditation managers, team leaders, and assessors that look at and put together the accreditation packages presented to the Board. Mr. Ward also thanked the Office of Accreditation staff for their outstanding work in putting together the first virtual FLETA Board meeting.

The Executive Director, Mr. Joseph Collins, took the roll. Mr. Collins reported a quorum was present (attendance sheet attached).

Mr. Ward recognized the following new Board members:

Brent Broshow	Assistant Director United States Marshals Service
Stephanie Denton	Director U.S. Courts National Training Academy
Sean Sirker	Director, Foreign Affairs Security Training Center U. S. Department of State

Mr. Ward recognized the following individuals in the audience:

Peter Forcelli	Deputy Assistant Director, HRPD – Training and Professional Development
Timothy Lang	Deputy Chief, Leadership and Professional Development Division (LPDD)

Michael Zeppieri	Chief, Leadership and Professional Development Division (LPDD)
Kacey Gabriel	Forensic Response Section Chief
Thomas Walters	Director
William Fallon	Deputy Director
Richard Deasy	Associate Director for Training Operations
James Jackson	Deputy Inspector General for Investigations
Catrina Bonus	Deputy Chief
Michael Ball	Special Agent In-Charge
Kimberly Hutchinson	Assistant Administrator, TSA Training & Development
Jason DePasquale	Deputy Assistant Administrator, TSA Training & Development
Barbara Schukraft	Director, Training Centers Division, TSA Training & Development

Mr. Ward announced that since the last meeting the following members have departed the Board:

Ronald Ward, U.S. Courts
 Robert Weitzel, DoS
 Stephanie Creasy, USMS
 Dr. Curtis Smith, Public Member

II. Approval of Minutes from Previous Board Meeting

Mr. Ward asked for a motion to approve the report from the April 21, 2020 FLETA Board meeting which was conducted virtually/telephonically due to COVID-19 pandemic. Ms. Kirby made the motion and Mr. Trotta seconded the motion. The motion carried unanimously.

III. Committee Reports

Mr. Ward announced the Executive Committee met one time since the last FLETA Board Meeting on July 9, 2020 through teleconferencing. Topics included the decision to conduct this current November 2020 FLETA Board Meeting virtually, identification and use of government-wide collaborating software and systems, the process for virtual

FLETA Assessments, postponing the approval and implementation of the new 2020 FLETA Procedures and Standards, and updates on proposed accreditation legislation. A copy of that report is in the Board materials at the MEETING REPORTS FOLDER.

In addition, Mr. Ward also announced that at this meeting, one Board committee, the Awareness and Recognition Committee, met on September 15, 2020, virtually. This committee normally would have met for the April 2020 meeting, but due to the COVID-19 pandemic, it was moved to this meeting.

Mr. Ward called on Mr. Nick Trotta for the Awareness and Recognition Committee report. Mr. Trotta reported that on September 15, 2020, the Awareness and Recognition Committee met remotely, via a conference call, to review and discuss a nomination for the Team Leader Recognition Award and a nomination for the Agency Leadership Recognition Award. Both nominations were received during the solicitation period that began December 2019 and ended March 2020. The committee unanimously voted to endorse both nominations to the full Board.

Additionally, the committee discussed the 20th Anniversary of the FLETA Board that will occur in 2022. The committee recommended a press release that can be used to support external outreach through:

- Elevation up to DHS for Secretary-level statement or press release;
- Modification of the FLETA press release to include a paragraph for each organization including the year participation began in FLETA and number of accredited programs/academies with encouragement for each organization to put the release on their letterhead, add a quote from the Agency Director/Senior Leadership, and distribution from the organization to internal and external stakeholders;
- Coordination with GA Congressional members for a proclamation to be read on the House/Senate floors; and,
- Continued outreach to Congress in support of efforts that began last year, including invitations to Board meeting and/or meeting with the Executive Committee or Board representatives.

Mr. Ward asked for a motion to accept the Awareness and Recognition Committee report. CAPT Solomon made the motion and Mr. Gerido seconded. The motion carried unanimously.

Lastly, Mr. Ward announced that following this meeting, the OA would solicit nominees for the Team Leader and Agency Leadership Recognition Awards. Information on the criteria and deadlines for those awards will be provided at a later date.

IV. General Reports

Mr. Ward stated that on Tuesday, the full Board met in Executive Session to discuss the FLETA budget, review operational requirements, and discuss future business.

Office of Accreditation Update

Mr. Ward called on Mr. Collins to provide the Office of Accreditation updates, as well as an update on the status of OA operations in the pandemic environment.

Mr. Collins reported that after this meeting we would have:

- 17** - Accredited Academies, and
- 91** - Accredited Programs

Mr. Collins noted a summary of annual reports received was included in the Board materials and complete copy of each report was available for review in the electronic Board materials.

Mr. Collins also reported that the next meeting is expected to begin Tuesday, April 13 and concluding on Thursday, April 15, 2021. The meeting will be conducted virtually with Board Review Committees taken place the week prior, April 5 – 8, 2021.

Mr. Collins gave an update on FLETA's path forward from the COVID-19 situation

- a. Virtual FLETA Assessments began in June 2020.
 - i. The ATF Agency Instructor Training Program was the first remote assessment June 16 – 18, 2020
 - ii. Process has been relatively smooth
 - IT issues are always of concern
 - iii. A total of eight assessments were conducted remotely for this cycle
 - iv. No in-person assessments occurred this cycle
 - v. Still scheduling remote assessments through next accreditation cycle
- b. The in-person Team Leader Program (TLP) originally scheduled for August was modified to an online format. The pilot was both asynchronously and synchronously and concluded on September 17, 2020. A total of six people were in the training program
- c. The OA is looking to convert the Assessor Training Program (ATP) to an online format and will run a pilot class in the upcoming FY
- d. The FLETA budget will be impacted due to the COVID-19 situation

FLEAC Update

Mr. Ward reported that on Tuesday afternoon, October 27, 2020, Mr. Collins and he met with the FLEAC by telephone to conduct a question and answer session. Some questions included returning to three Board meetings a year, having the annual reports due on the assessment anniversary date versus the actual awarding date of accreditation, and if virtual assessments will continue after the travel restrictions are lifted. Mr. Ward and Mr. Collins both agreed that with the option to conduct the Board meetings virtually, there is no need to return to three Board meetings a year. They also agreed to continue with the current annual report schedule. Lastly, Mr. Collins stated that virtual assessments are a

topic for discussion regarding future assessments, Board Review Committees, and Board meetings.

Mr. Ward called on Ms. Cherri Allen, newly elected FLEAC Chair for the FLEAC update. Ms. Allen reported on the following:

- To date, there are 73 FLEAC members;
- There are no revisions to the Bylaws;
- The Standards Committee is waiting on the Board to approve the new standards;
- The Reaccreditation Committee is waiting on the Board to approve the new standards;
- No training was conducted during this Board meeting due to COVID-19;

Ms. Allen also reported that Dr. Wankel presided over the selection process for Executive Committee Chair, Vice-chair, Secretary, Training Sub-committee Chair, and Membership Sub-committee Chair. Request for submissions were done via email before the meeting. No vote was required, as only one name was submitted for each of the open positions. Selections were as follows:

1. FLEAC Chair – Cherri Allen, Department of Veterans Affairs
2. Vice-chair – Darrin Brown, Transportation Security Administration
3. Secretary – Rhonda Meehan, Defense Counterintelligence and Security Agency
4. Training Sub-committee Chair – Phillip Weston, Federal Law Enforcement Training Centers
5. Membership Sub-committee Chair – Amber George, Federal bureau of Investigations

V. Regular Business

Mr. Ward reported the following business:

1. FLETA Budget 2021
 - a. LET – Close out of 2020
 - b. XSE – Close out of 2020 (available until expended)
 - c. The Board discussed FLETA expenditure projections through 2025
2. Board Meetings
 - a. Board reviewed projected meeting dates for next several years
 - b. Discussed format for future/next meetings

VI. Old Business

Mr. Ward reported that during this meeting, the Board needed to conclude business originally scheduled to be completed at the April 2020 FLETA Board Meeting, but was postponed due to the COVID-19 pandemic. This was the final review and Board vote to implement the new 2020 FLETA Procedures and Standards.

The FLETA Board voted on Tuesday, November 3, 2020 to approve and implement the new 2020 FLETA Procedures and Standards. There will be a period of six months to implement the new standards, beginning in January 2021, with a short grace period leeway that will be approved by the OA Executive Director. The OA will provide appropriate training and resources to facilitate this transition to the new standards.

Mr. Ward thanked all for participating, from member of the Board, the community, and the OA staff. He stressed the importance of the collaborative effort and support, and noted that this was “the most comprehensive review ever!”

VII. New Business

Mr. Ward reported the Board held a selection for an open Public Member Board seat vice Dr. Curtis Smith. A selection/vote was conducted on Tuesday, November 3, 2020, in accordance with the FLETA Bylaws. The new Public Member seat on the FLETA Board is Keith Calloway. The Board notified Mr. Calloway of his selection to the Board.

Mr. Ward also reported the Board had a very productive discussion/information sharing session on policing reform changes that are occurring/could potentially be occurring in the future.

VIII. FLETA Team Leader and Assessor Recognition

Mr. Ward stated the FLETA process would not work without the teams that volunteer their time to go out on behalf of this Board and assess the programs and academies for compliance with our Standards.

Mr. Ward stated the FLETA Board voted to adjust the team leader and assessor recognition process. For this meeting, we have three Team Leader Certificates and five Assessor Certificates to issue.

The Team Leader Certificates were awarded to **Joan Chatmon** with USPIS, **Cheree Hogan** with FBI, and **Jaxon Parker** with ICE.

The Assessor Certificates were awarded to **Stephen Golden** with ICE, **Gus Jakowitsch** with USSS, **Katherine McLellan** with FLETC, **Elizabeth O’Brien** with ICE, and **Cynthia Pixley** with FBI.

Mr. Ward recognized assessment team members for their work. He called upon Mr. Robert Lachance to introduce each team member:

Cherri Allen from VA has completed six FLETA assessments and was an assessor for the reaccreditation of the Federal Bureau of Investigation Laboratory Division Hazardous

Evidence Crime Scene Operations Course and the Team Leader for initial accreditation of the ATF Accelerant Detection Canine Handler Program

Alan Armatys from USCG has completed one FLETA assessment

Lisa Bak from FBI has completed eight FLETA assessments and was the Team Leader for the reaccreditation of the USPIS Instructor Development Program

Michael Bierce from DCSA has completed 12 FLETA assessments and was an assessor for the initial accreditation of the ATF Agency Instructor Training Program

Ivan Biss from FRB has completed 15 FLETA assessments and was an assessor for the initial accreditation for the FMCSA Instructor Development Course

Darrin Brown from TSA has completed 10 FLETA assessments and was an assessor for the reaccreditation of the USSS Special Agent Training Course

Joan Chatmon from USPIS has completed seven FLETA assessments and was the Team Leader for the reaccreditation of the USSS Firearms Instructor Training Course

Carol Courtney from TSA has completed 15 FLETA assessments and was an assessor for the reaccreditation of the USSS Firearms Instructor Training Course

Matthew Coyle from TSA has completed six FLETA assessments and was an assessor for the initial accreditation of the ATF Accelerant Detection Canine Handler Training

Mark Dodd from NASA has completed three FLETA assessments and was an assessor for the initial accreditation of the ATF Agency Instructor Training Program

Briana Dugan from DCSA has completed two FLETA assessments and was an assessor for the initial accreditation of the ATF Accelerant Detection Canine Handler Program and the reaccreditation of the FLETC Law Enforcement Instructor Training Program

Amber George from FBI has completed five FLETA assessments and was an assessor for the reaccreditation of FLETC Uniformed Police Training Program and the initial accreditation of the TSA Transportation Security Officer Basic Training Program

Stephen Golden from ICE has completed eight FLETA assessments and was an assessor for the reaccreditation of the FLETC Law Enforcement Instructor Training Program

Adam Harper from FLETC has completed two FLETA assessments and was an assessor for the reaccreditation of the USPIS Instructor Development Program

Natasha Harris from DEA has completed 13 FLETA assessments and was the Team Leader for the initial accreditation of the TSA Transportation Security Officer Basic Training Program

Cheree Hogan from FBI has completed eight FLETA assessments and was the Team Leader for the reaccreditation assessment of U.S. Department of Homeland Security

Office of Intelligence & Analysis, Intelligence Training Academy, and the initial accreditations of the ATF Agency Instructor Training Program and the FMCSA Instructor Development Course

Barry Jackson from VA has completed one FLETA assessment and was an assessor for the reaccreditation of the DCSA Investigations Case Analyst Program

Gus Jakowitsch from USSS has completed eight FLETA assessments and was an assessor for the reaccreditation of the USPIS Instructor Development Program

Matthew Lewis from USAMPS has completed three FLETA assessments and was an assessor for the initial accreditation of the United States Mint Police Field Training Program

John Lowrey from IG has completed five FLETA assessments and was the Team Leader for the initial accreditation of the VA Law Enforcement Training Center Firearms Instructor Course

Nathan Maypole from DCSA has completed one FLETA assessment and was an assessor for the reaccreditation of the USSS Special Agent Training Course

James Mackey from FBI has completed five FLETA assessments and was an assessor for the reaccreditation of the FBI Laboratory Division Hazardous Evidence Crime Scene Operations Course

Lakeesha Matthews-Williams from NASA has completed seven FLETA assessments and was the Team Leader for the initial accreditation of the United States Mint Police Field Training Program and the reaccreditation of the DCSA Investigations Case Analyst Program

Sean McLaughlin from CISA has completed one FLETA assessment and was an assessor for the initial accreditation of the FMCSA Instructor Development Course

Katherine McLellan from FLETC has completed three FLETA assessments and was an assessor for the initial accreditation of the VA Law Enforcement Training Center Firearms Instructor Course and the TSA Transportation Security Officer Basic Training Program

Rhonda Meehan from DCSA has completed 16 FLETA assessments and was the Team Leader for the reaccreditation of USAMPS Criminal Investigation Division Special Agent Course, Treasury Inspector General for Tax Administration Training Academy, FLETC Law Enforcement Instructor Training Program, and an assessor for the reaccreditation of the Department of Veterans Affairs Law Enforcement Training Center, and the initial accreditation of the United States Mint Police Field Training Program

Kevin Miller from ICE has completed 10 FLETA assessments and was an assessor for the reaccreditation assessment of U.S. Department of Homeland Security Office of Intelligence & Analysis, Intelligence Training Academy

Caroline Morefield from FBI has completed three FLETA assessments and was the Team Leader for the reaccreditation of the FLETC Uniformed Police Training Program

Esther Mulligan-Van Sickle from FLETC has completed two FLETA assessments and was an assessor for the reaccreditation of the Treasury Inspector General for Tax Administration Training Academy

Elizabeth O'Brien from ICE has completed seven FLETA assessments and was an assessor for the reaccreditation of the FBI Laboratory Division Hazardous Evidence Crime Scene Operations Course and the USSS Firearms Instructor Training Course

Jaxon Parker from ICE has completed 14 FLETA assessments and was the Team Leader for the reaccreditation of the U.S. Army Military Police School Criminal Investigation Division Special Agent Course, USSS Special Agent Training Course, and an assessor for the FLETC Uniformed Police Training Program

Cynthia Pixley from FBI has completed eight FLETA assessments and was an assessor for the reaccreditation of the Treasury Inspector General for Tax Administration Training Academy

James Reilly from USAMPS has completed one FLETA assessment and was an assessor for the reaccreditation assessment of U.S. Department of Homeland Security Office of Intelligence & Analysis, Intelligence Training Academy

Timothy Standish from VA has completed seven FLETA assessments and was an assessor for the reaccreditation of the DCSA Investigations Case Analyst Program

Willie Taboas from USDA has completed three FLETA assessments and was an assessor for the reaccreditation of the FBI Laboratory Division Hazardous Evidence Crime Scene Operations Course

Barrette Walker from FLETC has completed six FLETA assessments and was the Team Leader for the reaccreditation of the Department of Veterans Affairs Law Enforcement Training Center

Dr. Molly Wankel from TSA has completed nine FLETA assessments and was the Team Leader for the reaccreditation for the FBI Laboratory Division Hazardous Evidence Crime Scene Operations Course

Carl Wilson from AFOSI has completed one FLETA assessment and was an assessor for the reaccreditation of the Department of Veterans Affairs Law Enforcement Training Center

IX. Awarding of Accreditation

Mr. Ward called upon First Vice-chair CAPT Solomon to introduce the presenters and agencies receiving accreditation.

CAPT Solomon recognized Board Review Committee A led by Darrick Kennedy. Board Members included: Christopher Altemus, Jr., Brent Broshow, Steven Gerido, Debra Kirby, and Ariana Roddini.

This committee reviewed two programs for initial accreditation, and two programs for reaccreditation. They were assisted by FLETA OA Program Manager Christiana Halsey.

Transportation Security Officer Basic Training Program (TSO BTP Phase II)

CAPT Solomon called upon Ariana Roddini to recognize the Transportation Security Officer Basic Training Program (TSO BTP Phase II) for initial accreditation. The dates of the assessment were February 25 - 27, 2020 in Glynco, GA, and the Team Leader was Natasha Fulmore-Harris, DEA. The accreditation manager is Raymond Gonzales.

The purpose of the TSO BTP Phase II is to provide newly hired Transportation Security Officers (TSO) the requisite knowledge and skills needed for threat detection based on TSA's SOPs. The course includes classroom lecture, facilitated discussions, physical demonstrations/activities, and the use of computer-based X-ray simulators. Students also participate in a series of robust lab activities conducted in fully functioning screening checkpoint labs equipped with the full complement of equipment they will use at their home airports. All students receive training on the equipment types in use at their assigned airports. The TSO BTP Phase II is 10 days of in-residence training and consists of 80 hours of instruction. The maximum number of students per iteration of the program is 30.

United States Mint Police Field Training Program

CAPT Solomon called upon Christopher Altemus Jr. to recognize the United States Mint Police Field Training Program for initial accreditation. The dates of the assessment were January 28 – 30, 2020 in San Francisco, CA, and the Team Leader was Lakeesha Matthews-Williams, NASA. The accreditation manager is Liz Perez.

The purpose of the Field Training Program is to establish an effective, efficient, and uniformed field-training program, which achieves national training standards for all police officers while incorporating the unique operations at each of the six United States Mint facilities. Teaching environments include classrooms, mat rooms, and firearm ranges. The Field Training Program is 10 instructional days and consists of 80 hours of instruction for Phase 1. Phase 2 is on the job training. The average number of students per iteration of the program is one to two per field site per quarter.

Defense Counterintelligence and Security Agency (DCSA) National Training Center (NTC) Investigations Case Analyst Program (ICAP)

CAPT Solomon called upon Steven Gerido to recognize the Defense Counterintelligence and Security Agency (DCSA) National Training Center (NTC) Investigations Case Analyst Program (ICAP) for its first reaccreditation. The dates of the assessment were

July 21 – 23, 2020, remote assessment, and the Team Leader was Lakeesha Matthews-Williams, NASA. The accreditation manager is Nathan Maypole.

The purpose of the ICAP is to educate students to evaluate background investigations for quality and ensure compliance with applicable policies and standards. The program is delivered through a synchronous in-person instructor-led platform in a classroom environment. The ICAP is 15 instructional days and consists of 116 hours of instruction. The average number of students per iteration of the program is nine.

U.S. Postal Inspection Service Instructor Development Program (IDP)

CAPT Solomon called upon Debra Kirby to recognize the U.S. Postal Inspection Service Instructor Development Program (IDP) for its first reaccreditation. The dates of the assessment were June 23 – 25, 2020, remote assessment, and the Team Leader was Lisa Bak, FBI. The accreditation manager is Yvette McLemore.

The purpose of the IDP is to ensure the development of newly appointed full-time staff instructors who are responsible for the basic Postal Inspector and Postal Police Officer training programs. The course is delivered in a blended learning format to include teaching competencies and technical aspects of course development. The IDP is comprised of three courses: Facilitative Instructor Training (FIT) Online, FIT Classroom, and Advanced FIT Online. The FIT Online and Advanced FIT Online, are both self-paced, however, the FIT Classroom is a one and a half-day (12 hour) instructor-led classroom-based course. The number of IDP participants will vary year to year and the classroom is limited to 6-8 participants per iteration.

CAPT Solomon recognized Board Review Committee B led by Sterling Payne. Board members included: Michael Barbuti, Colleen Coleman, Chuck Lombard, Jr., Daniel Marion, and Jennifer McDaniel.

This committee reviewed two programs for initial accreditation, one academy for reaccreditation and one program for reaccreditation. They were assisted by FLETA OA Program Manager Jennifer Kasper.

Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Agency Instructor Training Program

CAPT Solomon called upon Colleen Coleman to recognize the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Agency Instructor Training Program for initial accreditation. The dates of the assessment were June 16 – 18, 2020, remote assessment, and the Team Leader was Cheree Hogan, FBI. The accreditation manager is Wade Brashier.

The purpose of the Agency Instructor Training Program is to provide students with a strong understanding of basic instructional concepts and well-rounded foundation of instructional skills needed to provide training to employees at all levels in the ATF

organization. The program is eight instructional days and consists of 64 hours of instruction.

Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Accelerant Detection Canine Handler Program

CAPT Solomon called upon Chuck Lombard Jr. to recognize the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Accelerant Detection Canine Handler Program for initial accreditation. The dates of the assessment were July 28 – 30, 2020, remote assessment, and the Team Leader was Cherri Allen, VA. The accreditation manager is Wade Brashier.

The purpose of the Accelerant Detection Canine Handler Program is to provide students with comprehensive courses on the ATF canine training methodologies and utilization of Accelerant Detection Canines for state, local, other Federal, and foreign law enforcement agencies. The program places canines with state and local agencies to support arson investigation activities. This program provides canines to protect the public, both in the United States and internationally. The program is 35 instructional days and consists of 240 hours of instruction.

U.S. Department of Homeland Security Office of Intelligence & Analysis Intelligence Training Academy (ITA)

CAPT Solomon called upon Daniel Marion to recognize the U.S. Department of Homeland Security Office of Intelligence & Analysis Intelligence Training Academy (ITA) for its first reaccreditation. The dates of the assessment were February 11 – 13, 2020 in Washington, DC, and the Team Leader was Cheree Hogan, FBI. The accreditation manager is Catherine Siu.

The DHS ITA designs, develops, assesses, and delivers homeland security intelligence training through a diverse set of training, education, and professional development programs for the Homeland Security Enterprise (HSE) and DHS Intelligence Enterprise (IE). The ITA supports the DHS mission by providing intelligence training to the HSE, IE, and support of the Under Secretary for Intelligence and Analysis (USIA) FY19 Leadership Performance Plan Goal to “create a culture of continuous learning that matures homeland security intelligence professionals through leadership training, rotational opportunities, and expertise and competency development.” Since inception, the ITA has delivered 901 training programs and trained 16,730 students across the HSE, IE, and Intelligence Community (IC).

Federal Bureau of Investigation Laboratory Division Hazardous Evidence Crime Scene Operations Course

CAPT Solomon called upon Jennifer McDaniel to recognize the Federal Bureau of Investigation Laboratory Division Hazardous Evidence Crime Scene Operations Course for its first reaccreditation. The dates of the assessment were January 7 – 9, 2020 in

Fredericksburg, VA, and the Team Leader was Molly Wankel, TSA. The accreditation manager is Amber George.

The goal of the Hazardous Evidence Crime Scene Operations Course is to train FBI personnel to safely respond to and operate at hazardous crime scenes while identifying, collecting, and preserving hazardous evidence. Students of the course are trained to the First Responder Operations Level as defined by OSHA 29 CFR 1910.120 (q)(6)(ii), “Hazardous Waste Operations and Emergency Response”, as well as meet objectives for the Operations Level Responder as defined by the National Fire Protection Associations (NFPA) Standard 470. The course is a total of ten days (eight instructional days and two evaluation days). The course is conducted at the FBI’s Operational Response Center (ORC) in Stafford, VA.

CAPT Solomon led Board Review Committee C. Board members included: Reginald Cole, Sr., Stephanie Denton, Stephen Perazzo, Tracy Siler, Sean Sirker, and Nicholas Trotta.

This committee reviewed one program for initial accreditation, one academy for reaccreditation, and two programs for reaccreditation. They were assisted by FLETA OA Program Manager J.J. Hensley.

Department of Transportation, Federal Motor Carrier Safety Administration, National Training Center, Instructor Development Course (IDC)

CAPT Solomon called upon Reginald Cole Sr. to recognize the Department of Transportation, Federal Motor Carrier Safety Administration, National Training Center, Instructor Development Course (IDC) for initial accreditation. The dates of the assessment were August 25 – 27, 2020, remote assessment, and the Team Leader was Cheree Hogan, FBI. The accreditation manager is Ben Werner.

The fundamental goal of the FMCSA is to reduce crashes, injuries, and fatalities involving large trucks and buses. The NTC serves as the national focal point for development and delivery of motor carrier safety training to enhance the capabilities of participating federal, state, and local government officials. The mission of the NTC is to provide high quality motor carrier safety and law enforcement training to its customers to assist them in achieving their goal. Presenters, Instructors, and Master Instructors are key personnel for ensuring NTC courses are delivered accurately and effectively. The NTC IDC is designed to ensure that individuals serving in these roles can do so effectively and consistently. The IDC provides students with the knowledge and critical thinking skills necessary to effectively and efficiently teach NTC courses. The program is 10 instructional days and consists of 80 hours of instruction. The average number of students per iteration of the program is 12.

Treasury Inspector General for Tax Administration Training Academy

CAPT Solomon called upon Stephen Perazzo to recognize the Treasury Inspector General for Tax Administration Training Academy for its third reaccreditation. The dates of the assessment were February 4 – 6, 2020 in Glynco, GA, and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager is LaTrina Paschel.

The Treasury Inspector General for Tax Administration (TIGTA) Vision, Mission, and Goals are to maintain a highly skilled, proactive, and diverse Inspector General organization with a record of protecting and promoting fair tax administration. The TIGTA Training Academy is dedicated to fostering the highest level of professionalism and ethical behavior throughout the TIGTA workforce. The academy's primary focus is to ensure that through training, every TIGTA special agent will receive all the requisite knowledge, skills, and abilities to be among Federal law enforcement's finest criminal investigators, who protect and promote economy, efficiency, and integrity in the administration of the internal revenue laws. The Academy delivers training programs at the Federal Law Enforcement Training Centers in Glynco, GA and the Carlsbad Safety Training Center in Carlsbad, CA.

Federal Law Enforcement Training Centers Uniformed Police Training Program (UPTP)

CAPT Solomon called upon Nicholas Trotta to recognize the Federal Law Enforcement Training Centers Uniformed Police Training Program (UPTP) for its third reaccreditation. The dates of the assessment were December 10 – 12, 2019 in Glynco, GA, and the Team Leader was Caroline Morefield, FBI. The accreditation manager is Mike Reese.

The purpose of the UPTP is to provide new officers with the specific knowledge and skills necessary to perform at an entry-level uniformed federal law enforcement position. It provides the basic law enforcement concepts that a new officer should understand and be able to perform upon employment in a federal law enforcement organization. Rather than being agency-specific, the program addresses common knowledge, skills, and abilities that are expected of entry-level uniformed federal law enforcement positions. UPTP provides, on an interagency basis, a program of instruction that fulfills the basic federal law enforcement officer training requirements necessary for responsible and competent job performance. The UPTP is 64 instructional days and consists of 524 hours of instruction. The average number of students per iteration of the program is 48 for the Glynco, GA training delivery point and 24 for Artesia, NM.

Federal Law Enforcement Training Centers Law Enforcement Instructor Training Program (LEITP)

CAPT Solomon recognized the Federal Law Enforcement Training Centers Law Enforcement Instructor Training Program (LEITP) for its fourth reaccreditation. The

dates of the assessment were August 25 – 27, 2020, remote assessment and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager is Mike Reese.

The purpose of the LEITP is to prepare students to conduct quality instruction. The LEITP incorporates a variety of instructional methodologies including lectures, discussions, demonstrations, role-plays, laboratories, and practical exercise. The LEITP is 10 instructional days and consists of 75.5 training hours. The average number of students per iteration of the program is 16.

CAPT Solomon recognized Board Review Committee D led by Robert Lachance. Board members included: Janeen DiGiuseppi, Gary Smith, Dr. Michael Smith, Reed Stephenson, and Brian Sulc.

This committee reviewed one program for initial accreditation, three programs for reaccreditation, and one academy for reaccreditation. They were assisted by FLETA OA Program Manager Christiana Halsey.

U.S. Army Military Police School Criminal Investigation Division Special Agent Course (CIDSAC)

CAPT Solomon called upon Robert Lachance to recognize the U.S. Army Military Police School Criminal Investigation Division Special Agent Course (CIDSAC) for its second reaccreditation. The dates of the assessment were January 14 – 16, 2020 in Ft. Leonard Wood, MO, and the Team Leader was Jaxon Parker, ICE. The accreditation manager is James Reilly.

The purpose of the CIDSAC is to train newly selected and qualified soldiers and civilians as Special Agents. The course includes federal and military law, advanced investigative theory and practice, interview and interrogation techniques, special police operations, and programs unique to the CIDSAC. The course is 75 instructional days and consists of 567 hours of instruction. The average number of students per iteration of the program is 30.

United States Secret Service Special Agent Training Course (SATC)

CAPT Solomon called upon Robert Lachance to recognize the United States Secret Service Special Agent Training Course (SATC) for its third reaccreditation. The dates of the assessment were August 4 – 6, 2020, remote assessment, and the Team Leader was Jaxon Parker, ICE. The accreditation manager is Gus Jakowitsch.

The SATC focuses on specific USSS policies and procedures associated with the dual responsibilities of investigations and protection. This course provides both knowledge and application-based training in counterfeit, fraud, forgery, and protective intelligence investigations, as well as physical protection and protective advances. The core curriculum is augmented with skills training in firearms, control tactics, physical training, water safety, and advanced emergency medicine. Peripheral classes introduce the students to a variety of administrative programs operating within the Secret Service. The

SATC is 100 instructional days and consists of 769 hours of instruction. The average number of students per iteration of the program is 24.

United States Secret Service Firearms Instructor Training Course (FITC)

CAPT Solomon called upon Dr. Michael Smith to recognize the United States Secret Service Firearms Instructor Training Course (FITC) for its second reaccreditation. The dates of the assessment were August 18 – 20, 2020, remote assessment and the Team Leader was Joan Chatmon, USPIS. The accreditation manager is Gus Jakowitsch.

The FITC develops the skills and abilities necessary to become a firearms instructor. The curriculum includes topic areas such as range safety, range management, marksmanship, ballistics, and instructional skills. The purpose of the FITC is to instill in each student the ability to safely, proficiently, and confidently conduct firearms training and qualifications courses commensurate with current USSS policies and standards. The FITC is 10 instructional days. The average number of students per iteration of the program is 12.

VA Law Enforcement Training Center Firearms Instructor Course (FAI)

CAPT Solomon called upon Reed Stephenson to recognize the VA Law Enforcement Training Center Firearms Instructor Course (FAI) for initial accreditation. The dates of the assessment were February 4 – 6, 2020 in Little Rock, AR, and the Team Leader was John Lowrey, IG. The accreditation manager is Timothy Standish.

The purpose of the FAI is to meet the needs of the Department of Veterans Affairs, by introducing the students to the concept and principles of use of force policy, and techniques required to safely operate a range and conduct basic firearms training. This course is designed to prepare a cadre of highly skilled instructors capable of developing and presenting effective training at their stations. The FAI is 10 instructional days and consists of 80 hours of instruction. The average number of students per iteration of the program is 30.

Department of Veterans Affairs Law Enforcement Training Center (LETC)

CAPT Solomon called upon Brian Sulc to recognize the Department of Veterans Affairs Law Enforcement Training Center (LETC) for its second reaccreditation. The dates of the assessment were November 19 – 21, 2019 in Little Rock, AR, and the Team Leader was Barrette Walker, FLETC. The accreditation manager is Timothy Standish.

The purpose of the LETC is to provide high quality law enforcement training for those men and women who protect the veterans, staff, visitors, and infrastructure on Department of Veterans Affairs property, as well as that of other government agencies with limited jurisdictions. Each course is designed to provide students the training necessary to meet and exceed their needs. The LETC employs roughly 80 employees who are supported by a Director, Deputy Director, Division Chiefs, Leads, Program Managers, Instructors, and Administrative Staff. The LETC provides training for over

7,200 federal employees annually through two basic courses and 40 different advanced courses.

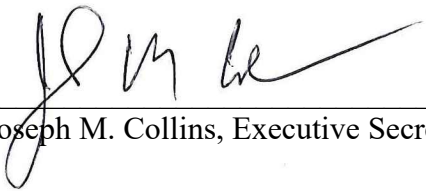
Mr. Ward stated that due to the COVID-19 global pandemic and the cancelation of Board Review Committees at the April 2020 FLETA Board Meeting, a total of 17 accreditations and reaccreditations appeared before the Board Review Committees at this Board Meeting. In Executive Session on Tuesday, the Board passed a motion to move five reaccreditations (three academies, two programs) that should have appeared at the April 2020 Board Meeting back to an April cycle to properly balance and not overburden the reaccreditation cycle of year of 2025. These are:

- U.S Department of Homeland Security
Office of Intelligence & Analysis
Intelligence Training Academy
- Federal Bureau of Investigation Laboratory Division
Hazardous Evidence Crime Scene Operations Course
- Treasury Inspector General for Tax Administration
Training Academy
- Federal Law Enforcement Training Centers
Uniformed Police Training Program (UPTP)
- Department of Veterans Affairs
Law Enforcement Training Center


X. Closing Remarks and Adjournment

Mr. Ward thanked everyone for their support, Board members, and distinguished guests. Special thanks to Mr. Collins and the OA staff for the “amazing work, professionalism, and dedication for making the first virtual Board meeting a total success!”

Mr. Ward asked for a motion to adjourn the meeting. Ms. Payne made the motion, and Mr. Cole seconded the motion. The motion carried unanimously, and the meeting adjourned at 10:10 a.m.

Report prepared by: 
Joseph M. Collins, Executive Secretary

November 9, 2020
Date

Interim Approval: 
James L. Ward, FLETA Chairperson

November 10, 2020
Date

Full Board Approval: **April 15, 2021**