



**Federal Law Enforcement Training Accreditation Board
Board Meeting Report
November 16, 2023
Glynco, GA**

115-501 (CFO/OAC)

I. Welcoming Remarks and General Announcements

FLETA Board Chair Sterling Payne called the meeting to order at 9:00 a.m. She welcomed all attendees and expressed her appreciation for the assistance of all the Board members during the meeting. She then asked the audience to rise as members of the CBP Field Operations Academy post the colors and continue standing for the National Anthem sung by Nichelle Smith, Training Instructor, from the TSA Academy West in Las Vegas.

Ms. Payne noted it is always nice to be able to bring a group of diverse people together to recognize the hard work that the agencies put in to get to this point. She commended the accreditation managers, team leaders, and assessors that look at and put together the accreditation packages presented to the Board. She then asked the Executive Director, Mr. Joseph Collins, to call the roll. Mr. Collins reported a quorum was present (attendance sheet attached).

Ms. Payne recognized the following new Board members:

Ronald Athmann	Deputy Director DHS Intelligence Training Academy
Charles Daenzer	Assistant Director for Mission and Readiness Support Federal Law Enforcement Training Centers
Rachel Hart	Program Manager Inspector General Criminal Investigator Academy
Matt Hershey	Assistant Director (Acting) United States Marshals Service Training Division
Danielle James	Assistant Director NCIS Training and Workforce Development Directorate
Jacqueline Maguire	Assistant Director FBI Training Division

COL. Andrea O'Connor Commander
USAF Office of Special Investigations Academy

Patrick Ruettiger Chief
VA LETC Academics Division

Ms. Payne recognized the following individuals in the audience:

Ariana Roddini Associate Director for Training Operations, Federal Law Enforcement Training Centers

John Fitzgerald Chief of the Probation and Pretrial Services Office,
Administrative Office of the U.S. Courts

Charles Robinson Deputy Chief of the Probation and Pretrial Services Office,
Administrative Office of the U.S. Courts

Steve Skinner Chief U.S. Probation Officer for the Western District of
Oklahoma

Greg Evans Senior Associate Director, Federal Reserve Board

James Price Senior Vice President, Federal Reserve Board

David Gross Head of Law Enforcement and Chief Investigator, Federal
Reserve Board

Karl Lamb Assistant Vice President Law Enforcement Function
Office, Federal Reserve Board

Ms. Payne announced that since the last meeting the following members have departed the Board:

Col. A. J. Brasseur III United States Air Force (USAF) Office of Special
Investigations (OSI) Academy

Timothy Dunham Federal Bureau of Investigation (FBI)

Macy Hunsicker Department of Homeland Security' Office of Intelligence
& Analysis (I&A)

Randall Kizer Inspector General Criminal Investigator Academy (IGCIA)

Ariana Roddini Federal Law Enforcement Training Centers (FLETC)

Michael Sliwa Naval Criminal Investigative Service (NCIS)

Dr. James Ward Office of the Chief of Police, Department of Veterans Affairs (VA)

Ms. Payne announced this is the last meeting for the following member:

Charles Daenzer Federal Law Enforcement Training Centers (FLETC)

II. Approval of Minutes from Previous Board Meeting

Ms. Payne asked for a motion to approve the report from the May 11, 2023, FLETA Board meeting, which was conducted in-person. Ms. Debra Kirby made the motion and Mr. Charles Daenzer seconded the motion. The motion carried unanimously.

III. Committee Reports

Ms. Payne announced that in preparation for conducting business at this meeting, the Bylaws Committee met virtually on October 30, 2023.

Bylaws Committee

Ms. Payne called on Ms. Stephanie Denton to provide the Bylaws Committee report on behalf of CAPT Brown. Ms. Denton reported that on October 30, 2023, the Bylaws Committee met remotely, via Microsoft Teams. Ms. Denton reported that CAPT Brown announced that old business included a change in the Bylaws where the organization name was updated to Probation and Pretrial Services Office (PPSO). CAPT Brown asked if any committee members had any other business to bring before the committee. There was no new business brought forth before the committee.

Ms. Payne asked for a motion to accept the Bylaws Committee report. Ms. Debra Kirby made the motion and Mr. Bennie Henderson seconded. The motion carried unanimously.

IV. General Reports

Ms. Payne stated that on Tuesday, the full Board met in Executive Session to discuss the FLETA budget, review operational requirements, and discuss future business. Also on Tuesday, the FLETA Board was provided training by members of the OA staff.

Ms. Payne called on Mr. Collins to provide the Office of Accreditation updates.

Office of Accreditation Update

Mr. Collins reported that after this meeting, we will have:

16 - Accredited Academies, and
96 - Accredited Programs

Mr. Collins reported a summary of annual reports received was included in the Board materials and complete copy of each report was available for review in the electronic Board materials.

Mr. Collins also reported that the next meeting will begin Tuesday, May 7 and conclude on Thursday, May 9, 2024. The location is to be determined.

FLEAC Update

Ms. Payne reported that on Wednesday, November 15, 2023, Mr. Collins and her met with the FLEAC in-person during the FLEAC Business Meeting. They discussed several topics, which included:

1. FLETA 2025 Comprehensive Standards Review
2. OA personnel update/PM assignment
3. FLETA OA Review
4. Legislative update

They also had a question and answer (Q&A) session. Ms. Payne called on FLEAC Vice-Chair, Dr. Cynthia Pixley to provide the FLEAC Report. Full report from the FLEAC Chair is available upon request.

V. Regular Business

Ms. Payne reported the following business:

1. FLETA Budget 2023
 - a. LET – End-of-Year FY23
 - b. XSE – End-of-Year FY23 (available until expended)
 - c. FLETA expenditure projections through 2028
2. Board Meetings
 - a. Next FLETA Board Meeting: May 7-9, 2024
 - b. The Board discussed considerations for next meeting

VI. Old Business

Ms. Payne reported the following old business:

1. During this meeting, the Board received legislative updates.
 - a. The DHS Basic Training Accreditation Improvement Act of 2023 (H.R. 4406) was introduced June 30, 2023, in the 118th Congress. It was sponsored by Representative Luis Correa (CA) and has been referred to the Committee on Homeland Security, and the Committee on the Judiciary. As of October 4, 2023, the bill has had one markup.

- b. In addition, the Board was briefed on the latest status of Executive Order on Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety (EO 14074). The Board is not currently aware of anything additional that will impact FLETA.
 - c. Also, as mentioned at the previous Board Meeting, it is anticipated that law enforcement issues will continue to be a significant focus of the 118th Congress. Again, any impacts on FLETA will be monitored by the Office of Accreditation. The OA continues to provide Congressional Staff briefings and data calls on a regular basis.
- 2. The FLETA 2025 Comprehensive Standards Review has had its initial kick-off meeting on October 19, 2023, and will continue its work in 2024.
 - a. The Committee is chaired by the Second Vice-Chair Reed Stephenson and assisted by FLETA OA PM J.J. Hensley.
 - b. Thanks to all the Board members and community members for volunteering to be part of this very important endeavor.
- 3. The FLETA OA Program Review preparation work continues by the Office of Accreditation.
 - a. The committee is chaired by the Second Vice-Chair Reed and assisted by FLETA OA PM Jennifer Kasper. Other Committee members will be:
 - i. Board Member Stephanie Denton
 - ii. FLETA Community Member Haether Brown
 - b. The review will look at the administrative and operational functions of the OA and determine if the OA is meeting or exceeding the goals of the FLETA Strategic Plan.
 - c. The review will take place the week of December 4-8, 2023.

VII. New Business

Ms. Payne reported the following new business:

1. The Board reviewed the composition of the Board and six Board terms that are due to expire September 30, 2024. In accordance with the bylaws, the Executive Secretary will coordinate with the current members to obtain a letter for continued participation on the Board.
2. The Board also spoke about the need to conduct elections at the May 2024 Board Meeting, as the Chair and Second Vice-Chair terms are due up on September 30,

2024. This will ensure continued Board leadership will be in place at the beginning of Fiscal Year 2025.

VIII. FLETA Team Leader Recognition Award, and Team Leader and Assessor Recognition

Ms. Payne was pleased to announce that the 2023 Team Leader Recognition Award was awarded to **Dr. Cynthia Pixley**, Federal Bureau of Investigation (FBI).

Also, the following Team Leader and Assessors were recognized:

1. **Stephen Golden**, Immigration and Customs Enforcement (ICE) – Team Leader
2. **Phillip Weston**, Federal Law Enforcement Training Centers (FLETC) – Assessor
3. **John Wroblewski**, Internal Revenue Service (IRS) - Assessor

Ms. Payne also recognized the assessment team members for their work. She called upon Mr. Robert Lachance to introduce each team member:

Julie Altman from FLETC was the Team Leader for the CBP Air and Marine Operations National Air Training Center Survival Tactics Aviation Recurrent and the Federal Reserve System Federal Reserve Basic Law Enforcement Course.

Lisa Bak formerly from FBI was the Team Leader for the Homeland Security Investigations Criminal Analyst Training (HSICAT) and an assessor for the Drug Enforcement Administration Basic Intelligence Research Specialist Training Program.

Donald Biddle from DCSA was an assessor for the CBP Air and Marine Operations National Air Training Center Survival Tactics Aviation Recurrent Non-6c.

Darrin Brown from TSA was an assessor for the United States Secret Service Emergency Response Team Tactical Canine Course.

Heather Brown from DCSA was an assessor for the Naval Criminal Investigative Service (NCIS) Training Academy.

Leon Carmichael from ICE was an assessor for the CBP Air and Marine Operations National Air Training Center Survival Tactics Aviation Recurrent and the Federal Probation and Pretrial Academy Probation and Pretrial Services Office Initial Probation and Pretrial Training Program.

Joan Chatmon from USPIS was the Team Leader for the Federal Probation and Pretrial Academy Probation and Pretrial Services Office Initial Probation and Pretrial Training Program and an assessor for the United States Coast Guard Maritime Law Enforcement Academy Maritime Law Enforcement Facilitator Course.

Daniel Fanella from ICE was an assessor for the Federal Reserve System Federal Reserve Basic Law Enforcement Course.

Thomas Flanagan from FLETC was an assessor for the Inspector General Criminal Investigator Academy (IGCIA) Inspector General Investigator Training Program (IGITP).

Stephen Golden from ICE was the Team Leader for the United States Secret Service Explosive Detection Canine Course and an assessor for the Federal Probation and Pretrial Academy Probation and Pretrial Services Office Initial Probation and Pretrial Training Program.

Gerald Hadley from USN was an assessor for the Transportation Security Administration Training Center Federal Air Marshal Training Program – II.

Adam Harper from FLETC was the Team Leader for the Drug Enforcement Administration Basic Intelligence Research Specialist Training Program and an assessor for the Homeland Security Investigations Criminal Analyst Training (HSICAT).

Lance Kennedy from FLETC was an assessor for the Homeland Security Investigations Criminal Analyst Training (HSICAT).

Tonya Lopez from FLETC was the Team Leader for the Naval Criminal Investigative Service (NCIS) Training Academy.

Lakeesha Matthews-Williams from NASA was the Team Leader for the CBP Air and Marine Operations National Air Training Center Survival Tactics Aviation Recurrent Non-6c.

Rhonda Meehan from DCSA was the Team Leader for the USDA Agriculture Detector Dog Handler Training Border/Cargo/Parcel, the United States Coast Guard Maritime Law Enforcement Academy Maritime Law Enforcement Facilitator Course, and an assessor for the Inspector General Criminal Investigator Academy (IGCIA) Inspector General Investigator Training Program (IGITP).

Michelle Mongeau from USPIS was an assessor for the United States Secret Service Emergency Response Team Tactical Canine Course.

Michael Pitts from FLETC was an assessor for the Federal Reserve System Federal Reserve Basic Law Enforcement Course.

Dr. Cynthia Pixley from FBI was the Team Leader for the Transportation Security Administration Training Center Federal Air Marshal Training Program – II.

Mike Sicard from USCG was an assessor for the Drug Enforcement Administration Basic Intelligence Research Specialist Training Program.

Timothy Standish from USSS was an assessor for the USDA Agriculture Detector Dog Handler Training Border/Cargo/Parcel, the CBP Air and Marine Operations National Air Training Center Survival Tactics Aviation Recurrent.

Dr. Molly Wankel from TSA was the Team Leader for the United States Secret Service Emergency Response Team Tactical Canine Course and an assessor for the United States Coast Guard Maritime Law Enforcement Academy Maritime Law Enforcement Facilitator Course.

Daniel Watson from USCG was an assessor for the United States Secret Service Explosive Detection Canine Course.

Phillip Weston from FLETC was an assessor for the CBP Air and Marine Operations National Air Training Center Survival Tactics Aviation Recurrent Non-6c.

Elaine Wilson-Harrison from ATF was the Team Leader for the Inspector General Criminal Investigator Academy (IGCIA) Inspector General Investigator Training Program (IGITP) and an assessor for the USDA Agriculture Detector Dog Handler Training Border/Cargo/Parcel, the United States Secret Service Explosive Detection Canine Course, and the Transportation Security Administration Training Center Federal Air Marshal Training Program – II.

John Wroblewski from IRS was an assessor for the Naval Criminal Investigative Service (NCIS) Training Academy.

IX. Awarding of Accreditation

Ms. Payne called upon First-Vice Chair Robert Lachance to introduce the presenters and agencies receiving accreditation.

Mr. Lachance recognized Board Review Committee A led by himself. Board members included: Stephanie Denton, Matt Hershey, Charles Lombard, Jr., Patrick Ruettinger, Reed Stephenson, and Milton Wilson.

This committee reviewed one academy for reaccreditation and four programs for reaccreditation. They were assisted by FLETA OA Program Manager Jennifer Kasper.

Naval Criminal Investigative Service (NCIS) Training Academy

Mr. Lachance called upon Ms. Stephanie Denton to recognize the Naval Criminal Investigative Service (NCIS) Training Academy for its fourth reaccreditation. The dates of the assessment were August 7-9, 2023 by means of a remote assessment, and the Team Leader was Tonya Lopez, FLETC. The accreditation manager was Cassie Morazan.

The mission of the NCIS Training Academy is to provide relevant, timely, substantive, and cost-effective training programs that supply the tools needed to build a highly skilled NCIS workforce. The Academy's goal is to ensure training supports U.S. naval forces to

fight and prevail in conventional wars, insurgencies, piracy, and other challenges ashore, at sea, and in cyberspace.

Transportation Security Administration Training Center, Federal Air Marshal Training Program - II

Mr. Lachance called upon Mr. Charles Lombard, Jr. to recognize the Transportation Security Administration Training Center Federal Air Marshal Training Program - II for its fourth reaccreditation. The dates of the assessment were June 13-15, 2023 by means of a blended assessment (Atlantic City, NJ & Remote), and the Team Leader was Cyndi Pixley, PhD, FBI. The accreditation manager was Darrin Brown.

The purpose of the FAMTP - II is to develop the basic law enforcement training FAM Candidates (F/C) received from the Federal Law Enforcement Training Center's Federal Air Marshal Training Program – I, in an agency specific setting. FAMTP – II provides F/Cs training specific to transportation security, particularly the aviation domain, adapting physical skills such as firearms and defensive measures for safe application within the domain. The FAMTP – II is 43 instructional days and consists of 344 hours of instruction. The average number of students per iteration of the program is 24.

United States Coast Guard Maritime Law Enforcement Academy, Maritime Law Enforcement Facilitator Course

Mr. Lachance called upon Mr. Reed Stephenson to recognize the United States Coast Guard Maritime Law Enforcement Academy, Maritime Law Enforcement Facilitator Course for its third reaccreditation. The dates of the assessment were July 25-27, 2023 by means of a blended assessment (Charleston, SC & Remote), and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was Mike Sicard.

The purpose of the MLEFC is to prepare MLEA facilitators to deliver effective and efficient facilitated training to support the LE mission of the USCG. The MLEFC uses a variety of instructional methods to deliver and demonstrate facilitation training techniques. Students demonstrate knowledge of each competency using skill checks and demonstrate the ability to implement them by preparing for and delivering practice scenarios, feedback, and evaluation. The MLEFC is three instructional days and consists of 24 hours of instructions. The average number of students per iteration of the program is 22.

Drug Enforcement Administration, Basic Intelligence Research Specialist Training Program

Mr. Lachance called upon Mr. Patrick Ruettiger to recognize the Drug Enforcement Administration, Basic Intelligence Research Specialist Training Program for its first reaccreditation. The dates of the assessment were August 15-17, 2023 by means of a blended assessment (Quantico, VA & Remote), and the Team Leader was Adam Harper, FLETC. The accreditation manager was Natasha Harris.

The purpose of the BIRS is to train students to perform duties as an Intelligence Research Specialist. The primary functions of an Intelligence Research Specialist are to collect, collate, evaluate, analyze, and disseminate all available information on a particular operation, investigation, organization, drug-related issues, program, or project in support of DEA's mission. The program is a 10-week training program. The average number of students per iteration of the program is 30.

Federal Reserve System, Federal Reserve Basic Law Enforcement Course

Mr. Lachance called upon Mr. Wilton Wilson to recognize the Federal Reserve System, Federal Reserve Basic Law Enforcement Course for its fourth reaccreditation. The dates of the assessment were August 22-24, 2023 by means of an in-person assessment, and the Team Leader was Julie Altman, FLETC. The accreditation manager was Ivan Biss.

The purpose of the BLEC is to provide training to basic entry level law enforcement officers who work in a Federal Bank infrastructure protection environment. The training includes the protection of the people, assets, and property of the Federal Reserve System. The BLEC is 36 instructional days and consists of 219 hours of instruction. The average number of students per iteration of the program is 12.

Mr. Lachance recognized Board Review Committee B led by Ms. Tracy Siler. Board members included: Brent Brown, Keith Calloway, Colleen Coleman, Rachel Hart, Danielle, James, and Bennie Henderson.

This committee reviewed four programs for reaccreditation. They were assisted by FLETA OA Program Manager J.J. Hensley.

USDA, Agriculture Detector Dog Handler Training Border/Cargo/Parcel

Mr. Lachance called upon Mr. Bennie Henderson to recognize the USDA, Agriculture Detector Dog Handler Training Border/Cargo/Parcel for its second reaccreditation. The dates of the assessment were May 2-4, 2023 by means of a blended assessment (Newnan, GA & Remote), and the Team Leader was Rhonda Meehan, DCSA. The accreditation manager was Trent Adamson.

The purpose of the ADDHT-BCP is to provide a positive learning environment for training detector dog teams as a means of safeguarding American agriculture. This course prepares students to perform their occupational duties as canine handlers. Upon completion of the course, students work at various ports of entry. The ADDHT-BCP program is 50 instructional days and consists of 400 hours of instruction. The average number of iterations of the program is four.

Federal Probation and Pretrial Academy, Probation and Pretrial Services Office, Initial Probation and Pretrial Training Program

Mr. Lachance called upon Ms. Colleen Coleman to recognize the Federal Probation and Pretrial Academy, Probation and Pretrial Services Office, Initial Probation and Pretrial Training Program for its first reaccreditation. The dates of the assessment were August 8-10, 2023 by means of a blended assessment (Charleston, SC & Remote), and the Team Leader was Joan Chatmon, USPIS. The accreditation manager was Ethan Evans.

The purpose of the IPPT is to train newly appointed probation and pretrial services officers to perform the core duties of their positions in the safest manner possible. The IPPT is six weeks (29 instructional days) and consists of 220 hours of instruction. The average number of students per iteration of the program is 24.

United States Secret Service, Explosive Detection Canine Course

Mr. Lachance called upon Mr. Brent Brown to recognize the United States Secret Service, Explosive Detection Canine Course for its second reaccreditation. The dates of the assessment were June 6-8, 2023 by means of a blended assessment (Beltsville, MD & Remote), and the Team Leader was Stephen Golden, ICE. The accreditation manager was Tim Standish.

The purpose of the EDCC is to provide students with an in-depth understanding of basic principles of conditioning and basic obedience; to include identification of canine behaviors and verbal commands to control canines in a field environment. In addition, this course provides students with knowledge and hands-on experience in identifying changes of behavior in assigned canines. The EDCC is 85 instructional days and consists of 680 hours of instruction. The average number of students per iteration is 6-8.

United States Secret Service, Emergency Response Team, Tactical Canine Course

Mr. Lachance called upon Mr. Keith Calloway to recognize the United States Secret Service, Emergency Response Team, Tactical Canine Course for its second reaccreditation. The dates of the assessment were May 23-25, 2023 by means of a remote assessment, and the Team Leader was Molly Wankel, PhD, TSA. The accreditation manager was Tim Standish.

The purpose of the ERT TCC is to instruct students on how to care for their canine and kennel facilities, principles of canine conditioning and canine psychology; and transitioning the application of these learned techniques from the classroom to the field. Obedience and proper apprehension techniques using a canine are taught in the classroom and in the field. Students learn prescribed tactical techniques with team members and are trained to work in high-distraction environments under critical stress and conduct scenario training that requires students to apply the Use of Force policy reasonably, decisively, and effectively. The length of the ERT TCC is 55 instructional days and

consists of 440 hours of instruction. The average number of students per iteration of the program is four.

Mr. Lachance recognized Board Review Committee C led by Ms. Debra Kirby. Board members included: Ronald Athmann, Charles Daenzer, Kelly Lewis, Jacqueline Maguire, and COL. Andrea O'Connor.

This committee reviewed four programs for reaccreditation. They were assisted by FLETA OA Program Manager Christiana Halsey.

CBP Air and Marine Operations National Air Training Center, Survival Tactics Aviation Recurrent

Mr. Lachance called upon Ms. Debra Kirby to recognize the CBP Air and Marine Operations National Air Training Center, Survival Tactics Aviation Recurrent for its first reaccreditation. The dates of the assessment were July 18-20, 2023 by means of a blended assessment (Oklahoma City, OK & Remote), and the Team Leader was Julie Altman, FLETC. The accreditation managers were René Allen and Maggie McGee.

The purpose of the STAR program is to train Law Enforcement First Responders in medical care, land and water survival, off-duty carry tactics, legal updates, and active shooter response to armed Air and Marine Operations Agents through classroom and laboratory environments. The STAR program is five instructional days and consists of 40 hours of instruction. The number of students per iteration of the program is 18.

CBP Air and Marine Operations National Air Training Center, Survival Tactics Aviation Recurrent Non-6c

Mr. Lachance called upon COL Andrea O'Connor to recognize the CBP Air and Marine Operations National Air Training Center, Survival Tactics Aviation Recurrent Non-6c for its first reaccreditation. The dates of the assessment were August 1-3, 2023 by means of a blended assessment (Oklahoma City, OK & Remote), and the Team Leader was Lakeesha Mathews-Williams, NASA. The accreditation managers were René Allen and Maggie McGee.

The purpose of the STAR Non-6c is to train Law Enforcement First Responders in medical care, land and water survival for unarmed Air and Marine Operations Agents through classroom and laboratory environments. The STAR Non-6c program is two instructional days and consists of 16 hours of instruction. The number of students per iteration of the program is 18.

Homeland Security Investigations, Criminal Analyst Training (HSICAT)

Mr. Lachance called upon Mr. Charles Daenzer to recognize the Homeland Security Investigations, Criminal Analyst Training (HSICAT) for its first reaccreditation. The dates of the assessment were May 16-18, 2023 by means of a remote assessment, and the

Team Leader was Lisa Bak, FBI at the time of the assessment. The accreditation managers were Stephen Golden and Leon Carmichael.

The purpose of the HSICAT is to provide employees with the basic skills necessary to be an effective and successful Criminal Analyst while supporting HSI missions in a law enforcement environment. HSICAT is comprised of pre-course work, nine course modules, and a capstone exercise. This course enables Criminal Analysts, regardless of assignment and duty location, to produce Reports of Analysis and understand the tradecraft of criminal analysis in accordance with the HSI Framework for Criminal Analysis. The HSICAT is 25 instructional days and consists of 21 hours of pre-course work, and 200 hours of instruction. The average number of students per iteration of the program is 16.

Inspector General Criminal Investigator Academy (IGCIA), Inspector General Investigator Training Program (IGITP)

Mr. Lachance called upon Ms. Kelly Lewis to recognize the Inspector General Criminal Investigator Academy (IGCIA), Inspector General Investigator Training Program (IGITP) for its second reaccreditation. The dates of the assessment were August 15-17, 2023 by means of an in-person assessment, and the Team Leader was Elaine Wilson Harrison, ATF. The accreditation manager was Rachel Hart.

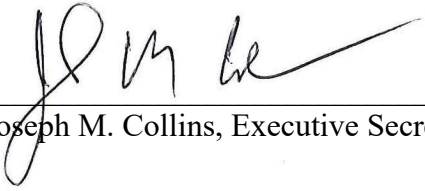
The purpose of the IGITP is to serve as a basic training program designed for newly hired GS-1811 criminal investigators in the federal Inspector General (IG) community. The IGITP was developed in collaboration with experienced OIG criminal Investigators from diverse cross-section of federal agencies. The IGITP is ten instructional days consisting of 77 hours of instruction. The average number of students per iteration of the program is 24.

X. Closing Remarks and Adjournment

Ms. Payne thanked everyone for their support, including Board members, and distinguished guests. Special thanks to Mr. Collins and the OA staff for the “amazing work, professionalism, and dedication for making the FLETA Board meeting a total success!” Ms. Payne also thanked the CBP Honor Guard for posting the Colors, Nichelle Smith for her rendition of the National Anthem, and Mason Fritz for photography. Last, but not least, Ms. Payne thanked FLETC for their hospitality and support.

Ms. Payne asked for a motion to adjourn the meeting. Ms. Tracy Siler made the motion, and Mr. Brent Brown. seconded the motion. The motion carried unanimously, and the meeting adjourned at 10:01 a.m.

Report prepared by:



Joseph M. Collins, Executive Secretary

December 4, 2023

Date

Interim Approval:



Sterling Payne, FLETA Chairperson

December 5, 2023

Date

Full Board Approval: **May 9, 2024**